

ZIFs for Zone Works

You will learn:

1. How to apply for ZIFs in ZIRS
2. The maximum reimbursement amount per workshop
3. Which expenses are eligible and which aren't
4. How to view this PPT on RMDZ SharePoint 24/7.

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Where Do I Recycle...



Bottles & Cans



E-Waste



Used Oil



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About 7 results (0.20 seconds)

[Welcome to the **Zone Information Reporting System**](#)

<https://www.calrecycle.ca.gov/rmdz/zirs>



This system is designed to allow CalRecycle staff and zone administrators (ZA) to have a centralized information repository for a number of existing RMDZ ...



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Welcome to the Zone Information Reporting System

This system is designed to allow CalRecycle staff and zone administrators (ZA) to have a centralized information repository for a number of existing RMDZ reporting and tracking systems.

The Zone Information Reporting System (ZIRS) will help staff and zone administrators easily input, find, manage, and submit their zone activities plans, request for incentives, documents, annual reports, and business contact data. Over time, ZIRS will update, and in some cases expand upon, the information found in many existing RMDZ-related business tracking processes, all while consolidating access to that data at a single “one-stop,” easy-to-find page.

- [ZIRS Log-In](#)

WebPass

CalRecycle staff, Zone Administrators, and their designated associates can access ZIRS through a secure sign-in using a CalRecycle WebPass. So if you are a Zone Administrator or a designated Zone Representative and do not already have a WebPass account, you will first need to contact your [Zone Liaison](#) to begin the process to acquire a WebPass account. WebPass accounts are created for individuals, not organizations, and will be tied to your specific e-mail address. If you change your e-mail address or it becomes inactive, you will need to create a new WebPass account to continue accessing the ZIRS. Please make certain all individuals obtain their own password and do not share passwords within your organization. Forgotten passwords can be retrieved via the [WebPass account management page](#).

[Recycling Market Development Zone Home Page](#)

[RMDZ Home](#)[Zone Search/Map](#)[RecycleStore](#)[Loan Program](#)[Resources](#)[FAQ](#)[Success Stories](#)[Recycled-Content Product
Manufacturers \(RCPM\)](#)

Recycling Market Development Zones (RMDZ) Sign-In

Zone Information Reporting System (ZIRS)

Welcome to the RMDZ System! Use your CalRecycle Network Sign-in or [WebPass](#) to sign in below:

Email Address:

[Next](#)

 

Having trouble signing in using your WebPass? [Visit the WebPass home page](#) for help and to manage your own account.

Please note that user accounts are routinely reviewed for activity within the system and inactive accounts are deactivated. If you received the "**Your account is not authorized to use this application.**" message, you will need to email the contact listed below to request authorization.

Recycling Market Development Zones <https://secure.calrecycle.ca.gov/RMDZ/>

Contact: RMDZZIRSHelp@calrecycle.ca.gov

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Home

Recycled Marketing Development Zones (RMDZ): Home

Welcome [Frank Severson](#)

You last signed in on Wednesday, October 16, 2019 at 5:21 PM PST.

Open Incentive Funds

| ZONE | ZIF# | AGREEMENTID | ACTIVITY | FISCAL YEAR | DATE | AMOUNT(\$) | STATUS | LATEST ZIF NOTE |
|--|----------------------|-------------|---------------------------------|-------------|------------|------------|----------------------------|---|
| San Bernardino County | 2668 | ZIF2-18-39 | Zone Web Development / Updating | 2018-2019 | 12/17/2018 | 4,500.00 | Pre-Approved | |
| City of Los Angeles | 2724 | ZIF2-18-04 | Zone Works | 2019-2020 | 8/15/2019 | 750.00 | Pre-Approved | |
| City of Los Angeles | 2725 | ZIF2-18-04 | Zone Works | 2019-2020 | 9/4/2019 | 750.00 | Submitted for Pre-Approval | |
| City of Oroville | 2664 | ZIF2-18-05 | Zone Works | 2018-2019 | 11/14/2018 | 129.44 | Pre-Approved | |
| City of Santa Clarita | 2685 | ZIF2-18-06 | Zone Works | 2018-2019 | 3/13/2019 | 353.31 | Submitted for Payment | 8/20/19 - ZIF 2685: Submitted to payment. |
| Glenn County | 2721 | ZIF2-18-10 | Zone Works | 2019-2020 | 7/12/2019 | 224.15 | Submitted for Payment | Sent to Payments on 8/29/19. |
| North Coast | 2673 | ZIF2-18-20 | Zone Web Development / Updating | 2018-2019 | 1/7/2019 | 5,000.00 | Pre-Approved | |
| North Coast | 2703 | ZIF2-18-20 | Zone Works | 2018-2019 | 5/7/2019 | 750.00 | Pre-Approved | |
| Long Beach | 2706 | ZIF2-18-16 | Zone Works | 2018-2019 | 5/21/2019 | 289.94 | Submitted for Payment | |
| Merced County Regional | 2690 | ZIF2-18-19 | Zone Works | 2018-2019 | 3/20/2019 | 270.00 | Pre-Approved | |

1 2 Show All

Count: 18

BusinessIntake Businesses With No Activity

| REGION | ZONE | BUSINESS | CREATED BY | CREATED ON | LAST ACTIVITY | NUMBER OF MONTHS SINCE LAST ACTIVITY |
|-----------------------------------|---------------|---|----------------|------------|---------------|--------------------------------------|
| Out of State/California Undefined | Central Coast | Natural Chemical Group, LLC | Quigley, Bruce | 5/3/2017 | 12/26/2017 | 22 |
| Out of State/California Undefined | Central Coast | Global Organics Energy, LLC | Larner, Jill | 9/7/2017 | 9/7/2017 | 25 |

Count: 2

Zone Summary: Central Coast[Zone Summary](#)[Detail](#)[Contacts](#)[Addresses](#)[Businesses](#)[Loans](#)[Action Plans \(ZAP\)](#)[Incentive Funds \(ZIF\)](#)[Documents](#)[Communications](#)[Notes](#)**Instructions**

To add new information, click the desired tab (Contacts, Addresses, Businesses, Activities, ZIF, Document, Communications) and then click the **Add** button on the right side of the page.

To edit existing information, navigate to the desired page via the Tabs, or use one of the shortcut links below

Existing Business

| BUSINESS NAME | TONS DIVERTED | JOBS CREATED |
|--|--------------------|--------------|
| A & S Metals | | |
| Assured Aggregates Co., Inc. | | |
| B. Goodrow, Inc. | | |
| Bagito/Power2Sustain | | |
| Binhai Harbor Green Tech, Inc. | | |
| BioVessel Technologies Inc | | |
| Bottlestone | 170 | 12 |
| Cal Poly Compost | 1,200 | 2 |
| California Grey Bears, Inc. | 35,143 | 32 |
| Central Coast Compost, LLC | | |
| Total: | 36,513 | 46 |
| Page 1 of 5 | 1 2 3 4 5 Show All | Count: 46 |

Potential Business

| BUSINESS NAME | TONS DIVERTED | JOBS CREATED |
|--|---------------|--------------|
| Aq Plastic Recycling Company | | |
| Aggregate Waste Recycling | | |
| Andros Engineering Corporation | | |
| BhimaGovind & Co | | |
| BiAmerican Biomass Energy | | |
| Borgata Recycling Inc | | |
| Capitola Freight and Salvage | | 19 |
| Clean Green Recycling | | |
| Eagle Recycling & Hauling | | |
| EcoPac LLC | | |
| Total: | | 19 |
| Page 1 of 2 | 1 2 Show All | Count: 20 |

Zone Information

[Central Coast](#) [RMDZ URL](#) [Zone Local URL](#)

870 Osos St, San Luis Obispo, CA 93401 [Map](#)

Administrator: [Patti Toews](#) [\(805\) 782-8530](#) [Email All](#)

Liaison: [Diana Suarez-Arquelles](#) [\(916\) 341-6680](#)

Liaison Supervisor: [Melissa Vargus](#) [\(916\) 341-6271](#)

Zone Loan Officer: [Bruce Quigley](#) [\(916\) 341-6351](#)

Tracker Communications

| DATE | FROM | TO | SUBJECT |
|---------------------------|------------------------|------------------------|---|
| 5/16/2019 | Adam St Clair | Jim LaTanner | Update on status of loan request |
| 4/19/2019 | Arlene Iwahiro | Diana Suarez-Arquelles | Apprise ZL of new inquiry for loan |
| 4/19/2019 | Arlene Iwahiro | Brad Goodrow | reach out to business for feedstalk and materials forms |
| 4/19/2019 | Arlene Iwahiro | Adam St Clair | Touch base re: pre transfer |
| 4/19/2019 | Adam St. Clair | Brad Goodrow | Loan staff talked with Brad 4-19-2019 |
| 4/19/2019 | Adam St Clair | Cara Morgan | Repeat borrower - FYI to LAMD 4-19-2019 |
| 4/19/2019 | Cara Morgan | Adam St Clair | LAMD assigned to Arlene as ZL Mentor 4-19-2019 |
| 4/18/2019 | Brad Goodrow | Adam St Clair | RE: Loan |
| 4/18/2019 | Brad Goodrow | Adam St Clair | Brad emailed loan staff - new loan request 4-18-2019 |
| 4/18/2019 | Adam St Clair | Tim Brannan | Repeat borrower assigned to Tim Brannan 4-18-2019 |
| Page 1 of 7 | 1 2 3 4 5 6 7 Show All | Export To Excel | Count: 62 |

Zone Incentive Funds (ZIF): Central Coast

[Zone Summary](#) [Detail](#) [Contacts](#) [Addresses](#) [Businesses](#) [Loans](#) [Action Plans \(ZAP\)](#) [Incentive Funds \(ZIF\)](#) [Documents](#) [Communications](#) [Notes](#)

[Add Incentive Fund \(ZIF\)](#)

| ZIF# | ACTIVITY | ACTIVITY OBJECTIVE | FISCAL YEAR | REQUEST DATE | REQUESTED AMOUNT(\$) | ZIF STATUS | REQUEST STATUS | REVIEW STATUS | APPROVAL STATUS | PAYMENT STATUS | PAYMENT PROCESSED | ZIF AMOUNT(\$) |
|----------------------|---|--|-------------|--------------|----------------------|----------------------------|---|---|--|--------------------------|-------------------|------------------|
| 1626 | Zone Works | Attend Zone Works | 2017-2018 | 6/26/2018 | 429.06 | Paid | Submitted for Reimbursement | Recommend Reimbursement | Approved for Reimbursement | Paid | 7/10/2018 | 414.29 |
| 1535 | Zone Works | Attend ZoneWorks | 2017-2018 | 12/13/2017 | 468.60 | Paid | Submitted for Reimbursement | Recommend Reimbursement | Approved for Reimbursement | Paid | 1/4/2018 | 468.60 |
| 1465 | Zone Works | Attend Zoneworks | 2016-2017 | 1/13/2017 | 701.78 | Paid | Submitted for Reimbursement | Recommend Reimbursement | Approved for Reimbursement | Paid | 1/18/2017 | 701.78 |
| 1443 | Zone Works | Attend ZoneWorks | 2016-2017 | 10/28/2016 | 750.00 | Canceled | Canceled | Canceled | Canceled | Canceled | | 0.00 |
| 1414 | Other | Rollover Request | 2016-2017 | 7/5/2016 | 2,000.00 | Canceled | Submitted for PreApproval | Recommend Pre-Approval | Canceled | Canceled | | 0.00 |
| 1385 | Zone Web Development / Updating | Create a user friendly site that is up to date with modern web practices and uses efficient SEO (Search Engine Optimization) for better indexing in search engines and higher rankings. We will transfer all current site from the Joomla platform into a more modern and up to date Wordpress platform which will allow the site to stay up to date with the most recent web security advances and allow for easy updates moving forward. | 2015-2016 | 6/2/2016 | 1,500.00 | Paid | Submitted for Reimbursement | Recommend Reimbursement | Approved for Reimbursement | Paid | 7/18/2016 | 1,500.00 |
| 1342 | Zone Works | Attend Zone Works | 2015-2016 | 3/16/2016 | 295.89 | Paid | Submitted for Reimbursement | Recommend Reimbursement | Approved for Reimbursement | Paid | 6/2/2016 | 288.03 |
| 1256 | Consultant: Develop Leads and Tracking of Zone Businesses | Database of Zone Businesses that could use recycled content feedstock (Part 4 of 4: Study for SCC) | 2013-2014 | 3/28/2014 | 4,200.00 | Paid | Submitted for Reimbursement | Recommend Reimbursement | Approved for Reimbursement | Paid | 7/1/2014 | 4,200.00 |
| 1180 | Zone Web Development / Updating | Updated data and broader audience appeal | 2013-2014 | 9/20/2012 | 5,800.00 | Paid | Submitted for Reimbursement | Recommend Reimbursement | Approved for Reimbursement | Paid | 1/31/2014 | 5,800.00 |
| 1179 | Zone Web Development / Updating | Roll Over - Updated data and broader audience appeal | 2012-2013 | 9/5/2012 | 5,000.00 | Canceled | Submitted for PreApproval | Recommend Pre-Approval | Canceled | Canceled | | 0.00 |
| 1129 | Consultant: Develop Leads and Tracking of Zone Businesses | Database of Zone Businesses that could use recycled content feedstock (Part 2 of 4: Study for SLO) | 2011-2012 | 12/4/2011 | 3,500.00 | Paid | Submitted for Reimbursement | Recommend Reimbursement | Approved for Reimbursement | Paid | 6/13/2012 | 3,500.00 |
| 1124 | Consultant: Develop Leads and Tracking of Zone Businesses | Database of Zone businesses that use or could use recycled content feedstock | 2010-2011 | 5/10/2011 | 2,500.00 | Paid | Submitted for Reimbursement | Recommend Reimbursement | Approved for Reimbursement | Paid | 5/16/2011 | 2,500.00 |
| 1113 | Consultant: Develop Leads and Tracking of Zone Businesses | Database of Zone businesses that use or could use recycled content feedstock | 2010-2011 | 3/17/2011 | 3,500.00 | Paid | Submitted for Reimbursement | Recommend Reimbursement | Approved for Reimbursement | Paid | 3/25/2011 | 3,500.00 |
| 1016 | Consultant: Develop Leads and Tracking of Zone Businesses | Develop a data base of existing recycled product manufacturers and a second list of manufacturers who may be able to convert to recycled content. | 2008-2009 | 5/10/2009 | 3,500.00 | Approved for Reimbursement | Submitted for Reimbursement | Recommend Reimbursement | Approved for Reimbursement | Canceled | 7/16/2009 | 3,500.00 |
| Total: | | | | | 34,145.33 | | | | | | | 26,372.70 |

Request Status: Submitted for PreApproval

Date Requested: 10/16/2019

Fiscal Year: 2019-2020

Category: Industry Trade Shows, Conferences

ZIF Agreement: ZIF2-18-36

ZIF Activity: Zone Works

ZIF Objective: Meet and collaborate

ZIF Description: travel, lodging, and food expenses

Original Request: 750.00

Amount Requested: 750.00

Est. Completion Date: 10/24/2019

Actual Completion Date:

How will funds be used: Pay for airfare, hotel, food, etc.

Proposed

Accomplished

Activity Metrics: Meet and collaborate

Evaluation Metrics: Meet and collaborate

Remit to Information:

Payable To: Ventura County

Department:

Address 1: 800 S. Victoria Ave #1650

Address 2:

City: Ventura

State: California

Zip Code: 93009-1650

(STAGING) ZIF PreApproval Request ZIF Coordinator Review Status for Ventura County ZIF 2726



Frank.Severson@CalRecycle.ca.gov

To Severson, Frank@CalRecycle; Lillie, DawnMarie@CalRecycle

Fiscal Year: 2019-2020
Category: Industry Trade Shows, Conferences
ZIF Activity: Zone Works
ZIF Activity Objective: Meet and collaborate
ZIF Activity Description: travel, lodging, and food expenses
Request Amount: \$750.00
Expected Completion Date: 10/24/2019
How will funds be used: Pay for airfare, hotel, food, etc.

| | Proposed | Accomplished |
|------------------------------|---------------------------|--------------|
| Activity Metrics: | Meet and collaborate | |
| Evaluation Metrics: | Meet and collaborate | |
| Remit To Information: | | |
| Payable To: | Ventura County | |
| Street Address: | 800 S. Victoria Ave #1650 | |
| Address 2: | | |
| City: | Ventura | |
| State: | CA | |
| Zip Code: | 93009-1650 | |

Zone Liaison (ZL) Review

Review Status: Recommend Pre-Approval

Review Date: 10/16/2019

Review Note: We look forward to seeing you at Zone Works!!! Frank

Zone Coordinator (ZC) Approval

Approval Status: Pre-Approved

Approval Date: 10/16/2019

Approval Note: We look forward to seeing you at Zone Works!!! Frank

TERM AND PAYMENTS

| Fiscal Year | Funding Allowance |
|--------------------|---|
| FY 2018-19 | <ul style="list-style-type: none">• Up to \$4,500 for Marketing & Outreach• Up to \$1,500 for Zone Works (2) |
| FY 2019-20 | <ul style="list-style-type: none">• Up to \$4,500 for Marketing & Outreach• Up to \$1,500 for Zone Works (2) |
| FY 2020-21 | <ul style="list-style-type: none">• Up to \$4,500 for Marketing & Outreach• Up to \$1,500 for Zone Works (2) |
| TOTAL | \$18,000 |

Eligible Expenses

Travel reimbursement is subject to, and shall not exceed, the exempt rates in the California Code of Regulations Title 2, Chapter 3, Article 2, Section 599.615.1, et seq. All travel costs should be minimized wherever possible. In no event may Zone Works travel costs under this Agreement exceed \$750 per Zone Works training workshop. However, unexpended Zone Works travel costs under \$750 may not be included in the budget for marketing and outreach activities.

599.615.1. Scope -Excluded Employees.

- Unless otherwise specified, receipts are required for each item of expense of \$25.00 or more.

§ 599.616.1 Definitions

- Meals and Lodging incurred as a result of business travel away from headquarters in order to conduct State business
- Transportation expenses incurred in order to conduct State business

§ 599.619. Reimbursement for Meals and Lodging -Excluded Employees.

- Breakfast: \$7.00
- Lunch: \$11.00
- Dinner: \$23.00
- Incidentals: \$5.00
- The term incidentals includes but is not limited to expenses for laundry, cleaning and pressing of clothing, and fees and tips for services, such as for porters and baggage carriers. It does not include taxicab fares, lodging taxes or the costs of telegrams or telephone calls.

Ineligible Expenses

- Amounts paid in excess of authorized amounts, e.g. for meals or lodging.
- Incidental expenses in excess of \$6/day, e.g. if tips for transportation, meals, etc. exceed \$6/day, then only \$6 can be reimbursed.
- Any meal, travel, or incidental expense that is not directly related to Zone Works.
- Any meal that is provided at Zone Works, e.g. lunch on Day 1.
- Upgraded airfare, e.g. Business Select
- Valet parking

David Goldstein, ZA Ventura County, tips:

1. Eat the food at the Networking Reception: It's a dinner!
2. If you're staying at the hotel, eat the breakfast.
3. The Morning Refreshment on Day 2 is virtually a brunch, so take advantage of it.
4. Request the \$750 maximum. Tell your management that they will be reimbursed for all eligible expenses up to the limit. That gives them the heads up that some expenses may not be eligible, so they may not get the full reimbursement, e.g. if the jurisdiction/entity you work for has a higher meal limit than the state's \$7/\$11/\$23.
5. Sign up for the Holiday Inn rewards system when you check out to earn points for your stay.

Questions?