

Spring 2018 RMDZ 101 Agenda

1. Introductions, All -- 20 minutes, Julie Trueblood
 - a. Your name
 - b. Your Zone
 - c. Is your office in EDC, solid waste, other?
 - d. What you would like to get out of this workshop
2. History/Julie Trueblood - 5 minutes
3. What is in the program for you? – 30 minutes, Julie Trueblood
 - a. [Loan Program](#) (Jim LaTanner)
 - b. [ZIRS – Zone Information Reporting System](#)
 - c. [Zone Incentive Funds](#)
 - d. [Zone Works Training Workshop](#)
 - e. [Business Assistance \(desk manual\)](#)
 - f. [RecycleStore](#)
 - g. Q&A 10 minutes
4. [Zone Administrator Duties](#) (CalRecycle ZA webpage) – 10 minutes, Julie Trueblood & Marshalle Graham
 - a. Serve as the central contact point for zone issues & establish a network of economic development and solid waste professionals to support zone activities.
 - b. Attend Zone Works
 - c. Complete [Zone Annual Report](#)
 - d. [Sign ZA Certification Form for RMDZ loans](#)
 - e. [ZA Responsibilities](#) (SharePoint)
 - f. Q&A
5. Additional Resources – 15 minutes, Julie Trueblood & Marshalle Graham
 - a. ZL/Loan staff/Technical CalRecycle Staff/Permits Staff, and [GO-Biz](#)
 - b. [SharePoint](#)
 - i. [ZA 101 Handbook](#)
 - c. [RMDZ Website](#):
 - i. [Find other ZAs and your Zone Liaison](#)
 - ii. [Find other Zones](#)
 - iii. [Advertise Your Zone](#)
 - iv. [RMDZ Businesses Search](#)
 - d. Many, many more
6. Q & A, Role Play and Wrap up - 10 minutes, David Goldstein & CalRecycle staff
Comments about the challenges new zone administrators face and then responses from seasoned ZAs.