Form 303: Introduction & Guidance

2015 UO/HHW Conference
Session 4: Form 303/Introduction to California Environmental Reporting System

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Environmental Scientists, CalRecycle
April 9, 2015
Presentation Overview

Form 303:
• Value & Results
• Introduction
• Issues & Enhancements
Comments / Q & A
Form 303:
• Value & Results
• Introduction
• Issues & Enhancements
Comments / Q & A
CalRecycle Internet Search

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  - Local Government
  - Publications
  - Regulations
  - CWMB Meetings

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Annual Reporting: HHW Collection Information
Aug 1, 2014 ... Provides form 303 and other information for jurisdictions in California required by collection of...
www.calrecycle.ca.gov/home/hazwaste/reporting/

Form 303: Historical HHW Collection Data and Voluntary Survey ...
Dec 19, 2014 ... Each jurisdiction in California is mandated to complete a CalRecycle Form 303 by June 30. The form ...
www.calrecycle.ca.gov/home/hazwaste/reporting/Form303/

Form 303 Webinar Q and A
Aug 1, 2013 ... Form 303 training webinar questions and answers from July 16 and July 25, 2013.
www.calrecycle.ca.gov/.../reporting/Form303/Form303QandA.htm

Form 303 Instructions
File Format: PDF/Adobe Acrobat
Jul 30, 2014 ... P.O. BOX 4025, SACRAMENTO, CALIFORNIA 95812. CalRecycle Form 303 Information.
www.calrecycle.ca.gov/home/hazwaste/.../Form303/Form303Guide.pdf
Annual Worldwide Statistics

This showing graphically shows the percent of HHW collected and disposed of from fiscal years 2000/2001 through 2011/2012. The detailed data used in these charts is available here.

HWW Collection by Material Categories (Statewide)

HWW Disposition by Disposition Method (Statewide)

For more information, please visit [www.calrecycle.ca.gov](http://www.calrecycle.ca.gov/).
Form CalRecycle 303 Household Hazardous Waste Collection Information For 2013-2014

HHW Collection By Material Categories (City Of Los Angeles)

HHW Collection By Material Categories (Statewide)
Form 303: Historical HHW...
Form 303 Value & Results

Collection

Disposition

Flammables and Poisons
Reclaimables
E-waste

Cumulative Weight (in millions of pounds)


Collection

- Aerosol Containers (UW)
- PCB-containing
- Oxidizer
- Asbestos
- Acid
- Base

Disposition

- Fuel incineration
- Destructive incineration
- Steward
- Recycled

- Stabilization
- Neutralization / Treatment
- Fuel incineration
- Destructive Incineration
- Reused
- Steward
- Recycled

CalRecycle
Form 303 Value & Results

Collection

- ≈ 27" x 3 = ≈ 85 lbs.
- ≈ 46" ≈ 28 lbs.
- ≈ 28 lbs.

Millions

100
90
80
70
60
50
40
30
20
10
0
1993/94
1994/95
1995/96
1996/97
1997/98
2000/01
2001/02
2002/03
2003/04
2004/05
2005/06
2006/07
2007/08
2008/09
2009/10
2010/11
2011/12
2012/13
2013/14
Collection plateauing? (2000-2008)

Flammable and Poison

Reclaimables
Form 303:
- Value & Results
- Introduction
- Issues & Enhancements

Comments / Q & A
Introduction to Form 303 Online Reporting System

• Important Dates
  • Due October 1 (open August 1st) for Fiscal Year reporting
• Create Webpass
  • Then email Form303@calrecycle.ca.gov
• Primary and Secondary Contacts
• Participating Households (E-5 Report)
• Collection/Disposition Sheets
• Help File
• Submittal Process

http://www.calrecycle.ca.gov/HomeHazWaste/Reporting/
Introduction to Form 303 Online Reporting System

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http://www.calrecycle.ca.gov/HomeHazWaste/Reporting/
## Primary vs. Secondary Contacts

### Form 303 Contacts:

<table>
<thead>
<tr>
<th>Type</th>
<th>Name</th>
<th>Title</th>
<th>Phone</th>
<th>Email</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Manager, Primary Contact</td>
<td>John Jurisdiction</td>
<td>(213) 858-5656</td>
<td><a href="mailto:John.Jurisdiction@City.gov">John.Jurisdiction@City.gov</a></td>
<td>1234 Main Street City, CA 967</td>
<td></td>
</tr>
<tr>
<td>Secondary Contact</td>
<td>Joe Contractor</td>
<td>(916) 123-4521</td>
<td><a href="mailto:Joe.Contractor@HHWContractor.com">Joe.Contractor@HHWContractor.com</a></td>
<td>333 Universal Hollywood Drive</td>
<td></td>
</tr>
</tbody>
</table>

HHW Reporting: https://secure.calrecycle.ca.gov/HHW/Contacts Form303 (916) 341-6507
Introduction to Form 303 Online Reporting System

Participating Households (E-5 Report)

Reporting Period: 7/1/2013 to 6/30/2014

Form 303 Checklist

- Enter Participating/Service Area Households *
- Enter/Review Program Manager Information *
- Enter/Review Participants *
- Enter/Review Programs *
- Enter Collection *
- Enter Disposition *
- Complete Cost Survey
- Submit Form 303

(* required to submit annual report)
### Introduction to Form 303 Online Reporting System

#### Participating Households (E-5 Report)

<table>
<thead>
<tr>
<th>County / City</th>
<th>Total</th>
<th>Household</th>
<th>Group Quarters</th>
<th>Total</th>
<th>Single Detached</th>
<th>Single Attached</th>
<th>Two to Four</th>
<th>Five Plus</th>
<th>Mobile Homes</th>
<th>Occupied</th>
<th>Persons per Household</th>
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<td>Dublin</td>
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<td>Jackson</td>
<td>4,546</td>
<td>4,316</td>
<td>229</td>
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<td>Plymouth</td>
<td>976</td>
<td>967</td>
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</tr>
</tbody>
</table>

**Table 2: E-5 City/County Population and Housing Estimates, 1/1/2014**
### Universal Waste Disclaimer

* For purposes of the Form 303 reporting process, materials listed under the Universal Waste category do not necessarily need to be managed as Universal Waste (i.e., they can also be managed by the higher hazardous waste standard).

### Collection Page

#### MATERIAL CATEGORY

<table>
<thead>
<tr>
<th>MATERIAL CATEGORY</th>
<th>MATERIAL TYPE</th>
<th>PERMANENT FACILITY</th>
<th>TEMPORARY (PERIODIC) FACILITY</th>
<th>MOBILE FACILITY</th>
<th>RECYCLE-ONLY FACILITY</th>
<th>DOOR TO DOOR RESIDENTIAL PROGRAM</th>
<th>CURBSIDE PROGRAM (OTHER THAN OIL)</th>
<th>LOAD CHECK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flammable and Poison</td>
<td>Flammable solids / liquids</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Bulked flammable liquids</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td></td>
<td>Oil-based paints</td>
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<tr>
<td></td>
<td>Poisons</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
Introduction to Form 303 Online Reporting System

Submittal Process

Form 303

- Reporting Agency Name: City
- Report Status: Complete
- Contractor Name: 816
- Number of Participating Households: 816
- Method of Calculating Participating Households: Number of Addresses
- Number of Service Area Households: 66364
- Additional Notes:

Checklist
- ✓ Enter Participating/Service Area Households *
- ✓ Enter/Review Program Manager Information *
- ✓ Enter/Review Participants *
- ✓ Enter/Review Programs *
- ✓ Enter Collection *
- ✓ Complete Cost Survey
- Submit Form 303

(* required to submit annual report)
Presentation Overview

Form 303:
- Value & Results
- Introduction
- Issues & Enhancements

Comments / Q & A
Form 303 Issues & Enhancements

- Popup Definitions
- Mobile vs. Temporary
- Self-entered “Other” categories
- Helpful tool
Form 303 Issues & Enhancements

• Popup Definitions
• Mobile vs. Temporary
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<th>LOAD CHECK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flammable and Poison</td>
<td>Flammable solids / liquids</td>
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<td>Bulked flammable liquids</td>
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<td>Oil-based paints</td>
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<tr>
<td>Poisons</td>
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<tr>
<td>Reactive and explosive</td>
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<tr>
<td>Compressed gas cylinders</td>
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<tr>
<td><strong>FLAMMABLE AND POISON SUBTOTAL</strong></td>
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</tbody>
</table>
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<table>
<thead>
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<th>RECYCLE-ONLY FACILITY</th>
<th>DOOR TO DOOR FACILITY (RESIDENTIAL PROGRAM)</th>
<th>CURBSIDE PROGRAM (OTHER THAN OIL)</th>
<th>LOAD CHECK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Flammable and Poison</td>
<td>Flammable solids / liquids</td>
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<td></td>
<td>Bulked flammable liquids</td>
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<td>Oil-based paints</td>
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</tr>
<tr>
<td>Poisons</td>
<td>Waste Flammable Liquids, Toxic, N.O.S.:</td>
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<td></td>
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<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>* Organic poisons, dioxin precursors, pesticides, herbicides</td>
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<td></td>
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<tr>
<td></td>
<td>Inorganic poisons, mercury-containing poisons, mercury compounds, solutions, containing regulated heavy metals</td>
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<td>Waste Flammable Solid, N.O.S.:</td>
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<tr>
<td></td>
<td>* Small bait, poisonous solids, may include asbestos</td>
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</tr>
</tbody>
</table>
Form 303 Issues & Enhancements

- Popup Definitions
- Mobile vs. Temporary
- Self-entered “Other” categories
- Helpful tool
Mobile vs. Temporary

**Issue:**
Confusion between a mobile facility & temporary event

**Details:**
Mobile Facilities require a variance from DTSC
- No variances issued to date

**Guidance:**
If program meets both definitions (e.g., < 2 days), report through Temporary (Periodic) Facility
Form 303 Issues & Enhancements

- Popup Definitions
- Mobile vs. Temporary
- **Self-entered “Other” categories**
- Helpful tool
Self-entered “Other”

**Issue:**
Vague “Non-RCRA”

**Details:**
> 1 million lbs. (57%)
e.g., “Non-RCRA” to “Non RCRA Haz Waste Solids (Plaster, Grout)”

**Guidance:**
Provide more useful detail (e.g., empty drums, etc.)
Issue:  
Misreported categories

Details:  
- 600,000 lbs. (31%)
- e.g., Home-generated pharmaceuticals
- Non-UW Aerosol Containers

Guidance:  
Report all aerosol cans under Universal Waste > Aerosol Cans (see disclaimer in Form 303 online)
• Popup Definitions
• Mobile vs. Temporary
• Self-entered “Other” categories
• Helpful tool
<table>
<thead>
<tr>
<th>Material Type</th>
<th>Pounds Collected by Program Type</th>
<th>Pounds Disposed / Diverted by Management Method</th>
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<td>Pegboard/ply (pounds)</td>
<td>Paint/ink (pounds)</td>
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<td></td>
<td>Foam (pounds)</td>
<td>Keyway/paint</td>
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<td>Window glass (pounds)</td>
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<tr>
<td></td>
<td>Used in Snap (pounds)</td>
<td>Used in Snap (pounds)</td>
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<td>Dye/chem (pounds)</td>
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<td>Pesticides (pounds)</td>
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<td>Pewter (pounds)</td>
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<td>Lead (pounds)</td>
<td>Lead (pounds)</td>
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<td>Non-wood (pounds)</td>
<td>Non-wood (pounds)</td>
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<td>Wood (pounds)</td>
<td>Wood (pounds)</td>
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<td>1. Flammable and Poison</td>
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<tr>
<td></td>
<td>Flammable solids / liquids</td>
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<td>Baked flammable liquids</td>
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<td>Oil-based paints</td>
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<td>Poisons</td>
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<td>Reactive and explosive</td>
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<td>2. PCB - containing</td>
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<td>PCB - containing paint</td>
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<td>3. Reclaimable</td>
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<td>Antifreeze</td>
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<tr>
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<td>Auto type batteries (motor vehicles)</td>
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<td>Latex paint</td>
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<td>Motor oil/oil products</td>
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<td>Used oil filters (recyclables only)</td>
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</table>
Form 303:
- Value & Results
- Introduction
- Issues & Enhancements (continued)

Comments / Q & A
Form 303 Issues & Enhancements

• Reuse Reporting
• Reporting through Stewardship Organizations
• Covered E-Waste Reporting
Issue:
Inconsistent / incomplete reuse reporting

Details:
Reuse data is valuable

Guidance:
Report by material type if possible
• Proposed new “Reuse Total” row
• Please provide paint-specific data if possible

<table>
<thead>
<tr>
<th>MATERIAL CATEGORY</th>
<th>MATERIAL TYPE</th>
<th>DESTRUCTIVE INCINERATION</th>
<th>FUEL INCINERATION</th>
<th>LANDFILL</th>
<th>NEUTRALIZATION / TREATMENT</th>
<th>RECYCLED</th>
<th>REUSED</th>
<th>STABILIZATION</th>
<th>STEWARD</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other</td>
<td>Home-generated sharps waste</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Home-generated pharmaceutical waste</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Treated wood</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Other</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>Reuse Total</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>
Issue:
Inaccurate Steward Reporting

Details:
Steward-specific disposition data is valuable
  • Used to review Annual Reports
  • PaintCare, TRC, future organizations?
Guidance:
Propose new “Steward” column
• Report materials managed by a Stewardship Organization here
  • paint, mercury-containing thermostats
Covered E-Waste Reporting under a Proof of Designation

**Issue:**
Some e-waste collection data is currently not reported

**Details:**
Jurisdictions can issue a Proof of Designation for an approved collector to collect CEW on the jurisdiction’s behalf

**Guidance:**
When issuing a designation, report all material collected under that designation on Form 303
Feedback Requested

Please take the time to fill out Form 303 survey

http://www.sogosurvey.com/k/SsSYRQsTTsPsPsP

Stay tuned for future updates

How can CalRecycle best share Form 303 updates & training?

• Periodic email updates
• Screenshot updates on CalRecycle’s website
• Recorded training webinar
• HHWIE meeting updates
• Events and Conferences (like this one!)
Questions

We will be at the CalRecycle booth to answer questions & receive feedback

Thursday:
3:00pm – 3:30pm and
5:30pm – 6:00pm

Friday:
10:00am – 10:30am
Questions & Comments

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